



HORSIFY

# Pencilling dressage in Horsify

Everything you need for the day, on one page.

For pencillers

**Your job:** record exactly what the judge calls out. Never change, shorten or decide a mark yourself. **Not sure? Ask the judge straight away.**



## No login needed

The club organiser logs the device in for you. Please **don't log out**.



## Live or offline?

**Live scoring** needs **stable internet. No or patchy internet?** Use **offline mode**. It uploads later.



## Using a hotspot?

If the hotspot phone walks away mid-test, **the sheet will freeze**. Keep it **beside the device**.

## For every rider

### Open the rider

1

- **Dressage Scoring** page
- Tap **Open** on the next ride
- **Check the bridle number, rider and horse match the arena**

### Each movement

2

- Tap the judge's mark
- Add the judge's comment (see below)
- Tap **Next movement**
- Saves as you go

### Collectives

3

- **Collective Marks** tab
- Tap each mark the judge calls
- Type their comments in each **Remarks** box

### Review & submit

4

- **Review** tab: missing = 0
- Judge signs
- Tick the box, **Submit score sheet**
- **Score next competitor**

### Entering a mark

7

1 tap = 7



7.5

tap again = half mark



7

3rd tap = cleared

**Missed one?** Tap its number in the top row to go back.



## Adding the judge's comments: three ways, use whichever suits you



### Handwrite

Write on the **iPad/Android** with a pen, stylus or your finger, just like a paper sheet.



### Type

Tap the **Typed notes** box and use the keyboard.



### Judge's shorthand

Tap a quick comment or a **Suggested phrase** to add it in one tap.

**Quick comments:** impulsion straightness rhythm contact balance relaxation  
+ suggested phrases for each movement



**Judge rings the bell?** On that movement, open **Errors of course** and choose how many. Horsify works out the deduction, and the 3rd error eliminates. Only add **Other penalties** if the judge asks.



## Quick checklist

- ✓ Device charged, charger with you
- ✓ Hotspot phone beside the device
- ✓ Right rider and horse on screen
- ✓ Every movement has a mark
- ✓ Every collective has a mark
- ✓ Missing movements and collectives = 0



## If something goes wrong

**Sheet freezes:** don't close it. Check the hotspot phone and tell the organiser.

**Red "not saved" message:** tap **Retry now** when you have signal.

**Submit won't work:** it needs internet. Submit when back online.

**Horse doesn't come in:** tell the organiser.

**Mistake after submitting?** The organiser can reopen it.

